

2018-2019



BHARAT INSTITUTE OF TECHNOLOGY (BIT)

Approved by AICTE, Pharmacy Council of India and Affiliated to JNTUHL
Sponsored by: CHINTA REDDY MADHUSUDHAN REDDY EDUCATIONAL SOCIETY
Mangalpally (Village), Ibrahimpatnam (Mandal), Ranga Reddy District - 501516
Accredited by NAAC

Ref: BIT/NAAC/8- 2018.

Plan of action chalked out by the IQAC at the beginning of the academic year towards Quality Enhancement (3rd December 2018)

1. Inclusion of the institution under section 2(f)/12(B) of the UGC Act 1956
2. To apply for ISO certification
3. It was decided to hold an interaction meeting at our incubation center for final-year students and initiate a few startup programs. Experts need to be invited to address the students
4. It was decided to apply for NBA by 2020
5. Number MOUs MOU's needs to be increased
6. Training and Placement: Conduction of skill development programs to improve the placements
7. Conduction of Summer vacation training programs
8. Conduction of Induction program to the 1st year students
9. Conduction of workshops/seminars and FDP
10. It was decided to amend the IQAC committee as per NAAC guidelines
11. Conduction of NSS activities-health camp rallies', plantations, awareness programs,
12. To improve R& D activities and increase the number of publications
13. Sending students and faculty to attend conferences and present papers, sending the students to participate in co-curricular activities
14. Conduction of workshops
15. Increase the number of ICT-enabled classrooms and improve the digital facilities in the library.

PRINCIPAL
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Bharat Institute of Technology
Mangalpally (V), Ibrahimpatnam
Ranga Reddy Dist. - 501516
ph: 011-26111111, 011-26111112





BHARAT INSTITUTE OF TECHNOLOGY (BIT)

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Mangalpally (Village), Ibrahimpatnam (Mandal), Ranga Reddy District - 501510
Accredited by NAAC

05/06/2018

Ref: BIT/NAAC/8- 2018.

Internal Quality Assurance Cell

Minutes of meeting (2018-2019) and actions taken

The first IQAC meeting for the academic year 2018-19 was convened on 20/01/2019 at IQAC-centre. The following issues were discussed; Meeting was addressed by the chairperson followed by the IQAC coordinator. Finally, the meeting was concluded by Hon. Chairman.

1. Review of the previous meeting and the status of compliance
2. Communication received from UGC for inclusion of college under section 2(f)/12(B) of the UGC Act 1956.
3. Performance Activities of Incubation Centre
4. Review status of NBA
5. Review status of Training and Placements
6. Review status of summer training programme
7. Review of feedback from the students
8. Amendment in IQAC committee from immediate effect
9. Review on research and development
10. Applying for projects

The following decisions were taken

1. IQAC coordinator discussed on decisions taken in the previous meeting and the action plan was submitted.
2. As per the communication received by UGC to include the college under section 2(f)/12(B) of the UGC Act 1956, documents were posted to UGC.
3. It was decided to hold interaction meeting at our incubation centre for final year students and initiate few startup programmes after taking consent from the interested students. Mentors need to be decided as per their field of interest. Hon. Chairman suggested inviting experts to address the students.
4. Criteria I/C for NBA were made and it was decided to apply for NBA pre-qualifier. Dates will be finalized in the next IQAC meeting
5. Training and Placement I/C were asked to submit the placement report for the academic year 2018-19 in the forthcoming IQAC meeting.
6. Departmental HOD's were asked to submit the report of summer vacation training within ten days.
7. Feedback analysis was discussed and it was proposed to take necessary steps for the further improvement in the related areas mentioned.
8. It was decided to amend IQAC committee as per NAAC guidelines
9. R & D I/C was asked to submit the activities carried in the academic year 2018-19 related to research and development.
10. It was decided to apply for projects from each department. Reports need to be submitted in the forthcoming IQAC meeting.

[Signature]

Bharat Institute of Technology
Mangalpally (V), Ibrahimpatnam (M)
R. Dist - 501 510, Telangana

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Mangalpally (V), Ibrahimpatnam






BHARAT INSTITUTE OF TECHNOLOGY (BIT)

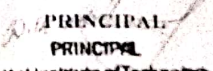
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Mangalpally (Village), Ibrahimpatnam (Mandal), Ranga Reddy District - 501510
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Internal Quality Assurance Cell Minutes of meeting and actions taken

The second IQAC meeting for the academic year 2018-19 was convened on 05/05/2019 at IQAC-centre. The following issues were discussed; Meeting was addressed by the chairperson followed by the IQAC coordinator. Finally, the meeting was concluded by the Hon. Chairman with a note of suggestions for further enhancement of quality to achieve professional excellence

1. Review of previous meeting and the status of compliance
2. Report on Performance Activities of Incubation Centre
3. Review status of NBA
4. Report on Training and Placements
5. Report on summer training programmes and certificate courses conducted
6. Report on feedback and action taken based on the feedback of the students
7. Report on R and D activities
8. Report on seminars, guest lectures, workshops conducted
9. Report on NSS activities
10. Report on other curricular and extracurricular activities
11. Suggestions from committee members for quality improvement/suggestions are also taken based on the feedback from stake holders, teaching and nonteaching faculty members
12. IQAC coordinator discussed on decisions taken in the previous meeting and the action plan was submitted.
13. As per the communication received by UGC to include the college under section 2(f)/12(B) of the UGC Act 1956, documents were posted to UGC.
14. It was decided to hold an interaction meeting at our incubation centre for final year students and initiate a few startup programmes after taking consent from the interested students. Mentors need to be decided as per their field of interest. Hon. Chairman suggested inviting experts to address the students.
15. Criteria I/C for NBA was made and it was decided to apply for an NBA pre-qualifier. Dates will be finalized in the next IQAC meeting
16. Training and Placement I/C were asked to submit the placement report for the academic year 2018-19 in the forthcoming IQAC meeting.
17. Departmental HOD's were asked to submit the report of summer vacation training within ten days.
18. Feedback analysis was discussed and it was proposed to take necessary steps for further improvement in the related areas mentioned.
19. It was decided to amend IQAC committee as per NAAC guidelines
20. R & D I/C was asked to submit the activities carried in the academic year 2018-19 related to research and development.
21. It was decided to apply for projects from each department. Reports need to be submitted in the forthcoming IQAC meeting.


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Ranga Reddy District, Telangana


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Ref: BIT/NAAC/9- 2019.

10/11/2019

CIRCULAR

Formation of Internal Quality Assurance Cell as per NAAC
Guidelines

As per the NAAC guidelines new IQAC is framed for the academic year 2018-19 to facilitate, contribute and ensure institutional functioning towards quality enhancement in various fields

Shri.Ch.Venugopal Reddy	Management Nominee
Dr. Vijaya Vani	Chairperson, Principal
Dr. Kiranmai	Coordinator (Professor, Dept. of Pharm. chemistry)
Mrs. Swathi	Member (Administrative)
Mr. Vivek Takur	Member (Administrative)
Dr. Sumalatha	Member (Teaching)-Associate professor, Dept. of Pharmacognosy
Dr. Phalguna	Member(Teaching)-Professor, Dept. of Pharmaceutics
Mrs. Namratha	Member(Teaching)-Assistant professor, Dept. of Pharmaceutical Analysis
Dr. Shibnath K	Member(Teaching)-Associate professor, Dept. of Pharmacy Practice
Mr. Jagadeeshwar	Student member
Ms. Raheema Khatoon	Student member
Ms. Tejaswini	Student member
Ms. Swathi	Student Alumni
Mrs. Y. Padma	Stake holder
Mr. Venkat Reddy	Stake holder
Ms. Lavanya	Member

Principal
Principal
Bharat Institute of Technology
Mangalpally (V), Ibrahimpatnam (M)
R.R. Dist - 501 510, Telangana

Principal
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BHARAT INSTITUTE OF TECHNOLOGY (BIT)

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Mangalpally (Village), Ibrahimpatnam (Mandal), Ranga Reddy District - 501510
Accredited by NAAC

Ref: BIT/NAAC/9- 2019.

Plan of action chalked out by the IQAC at the beginning of the academic year towards Quality Enhancement (3rd December 2019)

1. Inclusion of the institution under section 2(f)/12(B) of the UGC Act 1956
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11. Conduction of NSS activities-health camp rallies', plantations, awareness programs,
12. To improve R& D activities and increase the number of publications
13. Sending students and faculty to attend conferences and present papers, sending the students to participate in co-curricular activities
14. Conduction of workshops
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Signature
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Mangalpally (Village), Ibrahimpatnam (Mandal), Ranga Reddy District - 501510
Accredited by NAAC

2020-21
10/12/2020

Ref: BIT/NAAC/9- 2020.

CIRCULAR

Formation of Internal Quality Assurance Cell as per NAAC Guidelines

As per the NAAC guidelines new IQAC is framed for the academic year 2020-2021 to facilitate, contribute and ensure institutional functioning toward quality enhancement in various fields

Sl.No	Name of the Members	Designation
1.	Shri.Ch.Venugopal Reddy	Management Nominee
2.	Dr. Mohamed Mutahar RK	Chairperson, Principal
3.	Dr. Arifa Begum	Coordinator (Professor, Dept. of Pharm. chemistry)
4.	Mrs. Farzana	Member (Administrative)
5.	Mr. Vivek Takur	Member (Administrative)
6.	Dr. Sumalatha	Member (Teaching)-Associate professor, Dept. of Pharmacognosy
7.	Dr. Srinivas	Member(Teaching)-Professor, Dept. of Pharmaceutics
8.	Mrs. Namratha	Member(Teaching)-Assistant professor, Dept. of Pharmaceutical Analysis
9.	Dr. Shibnath K	Member(Teaching)-Associate professor, Dept. of Pharmacy Practice
10.	Mr. Jagadeeshwar	Student member
11.	Ms. Raheema Khatoon	Student member
12.	Ms. Tejaswini	Student member
13.	Ms. Swathi	Student Alumni
14.	Mrs. Y. Padma	Stake holder
15.	Mr. Venkat Reddy	Stake holder
16.	Ms. Lavanya	Member

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Bharat Institute of Technology
Mangalpally (V), Ibrahimpatnam





BHARAT INSTITUTE OF TECHNOLOGY
Ibrahimpattam - 501 510, Secunderabad.
www.bitpharmacy.org

6.5.3 – IQAC Minutes

Date: 23/08/2020

IQAC Meeting will be held on 24/08/2020 at 3.00 PM at seminar hall, college campus, Mangalpally, Ibrahimpattam to transact the following agenda.

Co-Ordinator, IQAC

Meeting Agenda:

1. To review academic and other important activities and events
2. To discuss about R&D activities
3. To review status of NAAC work
4. Suggestions & Remarks

PRINCIPAL
PRINCIPAL
Bharat Institute of Technology
Mangalpally (M. Ibrahimpattam) Rd
Sec. 501 510
Principal Bit Ph. Sec. 9840909041

Minutes of Meeting

NATURE OF THE MEETING	IQAC
VENUE	Seminar Hall
FREQUENCY	Quarterly
CONVENED ON DATE	24/08/2020, 3.00PM
MEMBERS ATTENDED	Copy attached
COPIES CIRCULATED TO	All members of IQAC

The Convenor welcomed all the members of IQAC, BIT. The IQAC coordinator kept all the points of discussion to all members.

AGENDA POINTS	DETAILS OF DISCUSSION
To discuss about Academic Matters	<p>The principal discussed the following matters.</p> <ol style="list-style-type: none">1. HODs have to submit weekly report on labs conducted, information on substitution classes and any other issues.2. Class time tables were reviewed.3. B.Pharmacy final year project status is reviewed.4. Add on programmes are reviewed.5. PO attainment of outgoing batches is reviewed.
To discuss about R&D activities	<p>The members discussed about various R&D activities as follows.</p> <ol style="list-style-type: none">1. HODs of various departments have to collect monthly publications and Scopus indexed journals published by faculty and submit to the R&D Committee.2. All Faculty especially PhD faculty should publish minimum one scopus/web of science indexed publications per year3. Establishment of R& D centre
To discuss about status of NAAC work	<p>Principal instructed all the criteria Incharges to submit the data in a given timeline.</p>
Suggestions & Remarks	<ol style="list-style-type: none">1. Improve Journal club presentations and activities.2. Establishment of R&D centre3. Sports and cultural activities



Date: 23/12/2020

IQAC Meeting will be held on 23/12/2020 at 2.45 PM at Room 101, college campus, Mangalpally, Ibrahimpattanam to transact the following agenda.

Co-Ordinator, IQAC

PRINCIPAL

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Bharat Institute of Technology
Mangalpally (V), Ibrahimpattanam (M)
M. B. Diet. No. 501510
principal bitpharmacy 9640909041

Meeting Agenda:

1. To review academic and other important activities and events
2. To discuss about R&D activities
3. To review status of NAAC work
4. To review status of NBA work
5. To discuss on Induction and Orientation programme
6. Suggestions & Remarks



Minutes of Meeting

NATURE OF THE MEETING	IQAC
VENUE	Room 101
FREQUENCY	Quarterly
CONVENED ON DATE	23/12/2020, 2.45PM
MEMBERS ATTENDED	Copy attached
COPIES CIRCULATED TO	All members of IQAC

The Convenor welcomed all the members of IQAC, BIT. The IQAC coordinator kept all the points of discussion to all members.

AGENDA POINTS	DETAILS OF DISCUSSION
To discuss about Academic Matters	The principal discussed the following matters, 1. HODs have to submit weekly report on labs conducted. information on substitution classes and any other issues. 2. Class time tables were reviewed. 3. B.Pharmacy final year project status is reviewed. 4. Add on programmes are reviewed. 5. PO attainment of outgoing batches is reviewed.
To discuss about R&D activities	1. All PhD faculty should apply for grant in various Govt./Non Govt. agencies 2. All Faculty especially PhD faculty should publish minimum one scopus/web of science indexed publications per year 3. Emphasis on Collaborations
To discuss about status of NAAC work	Principal instructed all the criteria Incharges to submit the data in a given timeline.
To discuss about status of NBA work	Principal instructed all the criteria Incharges to submit the data in a given timeline.
To discuss on Induction and Orientation programme	Principal gave valuable instructions and made various committees to organise the programme in a smooth pace.
Suggestions & Remarks	1. Conduction of Yoga sessions 2. Writing Reviews on new targets



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Ref: BIT/NAAC/3- 2022.

03/03/2022

CIRCULAR

Formation of Internal Quality Assurance Cell as per NAAC Guidelines

As per the NAAC guidelines, the new IQAC is framed for the academic year 2020-2021 to facilitate, contribute and ensure institutional functioning toward quality enhancement in various fields

Sl.No	Name of the Members	Designation
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2.	Dr. Mohamed Mutahar RK	Chairperson, Principal
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8.	Mrs. Namratha	Member (Teaching)-Assistant professor, Dept. of Pharmaceutical Analysis
9.	Dr. Shibnath K	Member (Teaching)-Associate professor, Dept. of Pharmacy Practice
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12.	Ms. Tejaswini	Student member
13.	Ms. Swathi	Student Alumni
14.	Mrs. Y. Padma	Stake holder
15.	Mr. Venkat Reddy	Stake holder
16.	Ms. Lavanya	Member



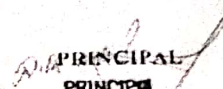
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Ibrahimpattam - 501 510, Secunderabad.
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6.5.3 – IQAC Minutes

Date: 26/06/2021

IQAC Meeting will be held on 26/06/2021 at 3.00 PM at seminar hall, college campus, Mangalpally, Ibrahimpattam to transact the following agenda.


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Bharat Institute of Technology
Mangalpally (V), Ibrahimpattam (M),
R.N. Dist - 501 510, Telangana.


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Bharat Institute of Technology
Mangalpally (V), Ibrahimpattam
R.N. Dist - 501 510
principal.bit@bit.ac.in 9640909041

Co-Ordinator, IQAC

Meeting Agenda:

1. To review academic and other important activities and events
2. To discuss about Grants & R&D activities
3. To review status of NAAC work
4. Suggestions & Remarks



Minutes of Meeting

NATURE OF THE MEETING	IQAC
VENUE	Seminar Hall
FREQUENCY	Quarterly
CONVENED ON DATE	26/06/2021, 3.00PM
MEMBERS ATTENDED	Copy attached
COPIES CIRCULATED TO	All members of IQAC

The Convenor welcomed all the members of IQAC, BIT. The IQAC coordinator kept all the points of discussion to all members.

AGENDA POINTS	DETAILS OF DISCUSSION
To discuss about Academic Matters	The principal discussed the following matters. 1. HODs have to submit weekly report on labs conducted, information on substitution classes and any other issues. 2. Class time tables were reviewed. 3. B.Pharmacy final year project status is reviewed. 4. Add on programmes are reviewed. 5. PO attainment of outgoing batches is reviewed.
To discuss about Grants & R&D activities	The members discussed about various R&D activities as follows. 1. HODs of various departments have to collect monthly publications and Scopus indexed journals published by faculty and submit to the R&D Committee. 2. All Faculty especially PhD faculty should publish minimum one scopus/web of science indexed publications per year 3. Clear instructions from Principal to write research Grants from each departments
To discuss about status of NAAC work	Principal instructed all the criteria Incharges to submit the data in a given timeline.
Suggestions & Remarks	NIL



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Ibrahimpatnam - 501 510, Secunderabad.

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Date: 23/08/2021

IQAC Meeting will be held on 23/08/2021 at 2.45 PM at Room 101, college campus, Mangalpally, Ibrahimpatnam to transact the following agenda.

Co-Ordinator, IQAC

Principal
Bharat Institute of Technology
Mangalpally (V), Ibrahimpatnam (M),
R.R. Dist. - 501 510, Telangana

Principal
Bharat Institute of Technology
Mangalpally (V), Ibrahimpatnam
R.R. Dist. - 501 510
principal.bit@bit.ac.in, 9640909041

Meeting Agenda:

1. To review academic and other important activities and events
2. To discuss about R&D activities
3. To review status of NAAC work
4. To review status of NIRF work
5. To discuss on Induction and Orientation programme
6. Suggestions & Remarks



Minutes of Meeting

NATURE OF THE MEETING	IQAC
VENUE	Room 101
FREQUENCY	Quarterly
CONVENED ON DATE	23/08/2021, 2.45PM
MEMBERS ATTENDED	Copy attached
COPIES CIRCULATED TO	All members of IQAC

The Convenor welcomed all the members of IQAC, BIT. The IQAC coordinator kept all the points of discussion to all members.


AGENDA POINTS	DETAILS OF DISCUSSION
To discuss about Academic Matters	The principal discussed the following matters, 1. HODs have to submit weekly report on labs conducted, information on substitution classes and any other issues. 2. Class time tables were reviewed. 3. B.Pharmacy final year project status is reviewed. 4. Add on programmes are reviewed. 5. PO attainment of outgoing batches is reviewed.
To discuss about R&D activities	1. All PhD faculty should apply for grant in various Govt./Non Govt. agencies 2. All Faculty especially PhD faculty should publish minimum one scopus/web of science indexed publications per year 3. Emphasis on MOUs
To discuss about status of NAAC work	Principal instructed all the criteria Incharges to submit the data in a given timeline.
To discuss about status of NIRF work	Principal instructed all the criteria Incharges to submit the data related to NIRF.
To discuss on Induction and Orientation programme	Principal gave valuable instructions and made various committees to organise the programme in a smooth pace.
Suggestions & Remarks	NIL



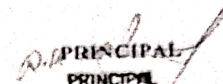
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Ibrahimpattam - 501 510, Secunderabad.
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Date: 03/01/2022

IQAC Meeting will be held on 03/01/2022 at 3.00 PM at seminar hall, college campus, Mangalpally, Ibrahimpattam to transact the following agenda.


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Mangalpally (V), Ibrahimpattam (M)
R.R. Dist - 501 510, Telangana

Co-Ordinator, IQAC


PRINCIPAL
Bharat Institute of Technology
Mangalpally (V), Ibrahimpattam (M)
R.R. Dist - 501 510
Principal, bitpharmacy.org, 9640909041

Meeting Agenda:

1. To review academic and other important activities and events
2. To discuss about R&D activities
3. To discuss about Fresher's day celebrations
4. Suggestions & Remarks



Minutes of Meeting

NATURE OF THE MEETING	IQAC
VENUE	Seminar Hall
FREQUENCY	Quarterly
CONVENED ON DATE	03/01/2022, 3.00PM
MEMBERS ATTENDED	Copy attached
COPIES CIRCULATED TO	All members of IQAC

The Convenor welcomed all the members of IQAC, BIT. The IQAC coordinator kept all the points of discussion to all members.

AGENDA POINTS	DETAILS OF DISCUSSION
To discuss about Academic Matters	The principal discussed the following matters. 1. HODs have to submit weekly report on labs conducted, information on substitution classes and any other issues. 2. Class time tables were reviewed. 3. B.Pharmacy final year project status is reviewed. 4. Add on programmes are reviewed. 5. PO attainment of outgoing batches is reviewed.
To discuss about R&D activities	The members discussed about various R&D activities as follows. 1. HODs of various departments have to collect monthly publications and Scopus indexed journals published by faculty and submit to the R&D Committee. 2. All Faculty especially PhD faculty should publish minimum one scopus/web of science indexed publications per year
To discuss about Fresher's day celebrations	Principal formed various committees and instructed all the faculty coordinators to conduct freshers party in a systematic manner.
Suggestions & Remarks	NIL



BHARAT INSTITUTE OF TECHNOLOGY

Mangalpally, Ibrahimpatnam, R.R. District, PIN-501510

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Bharat Institute of Technology

Internal Quality Assurance Cell

Minutes of IQAC Meeting Held on 06-06-2022

Date: 06-06-2022

Agenda:

- Approval of IQAC annual report 2022-2023
- IQAC year plan for the new academic year
- 2nd cycle NAAC Accreditation
- Online teaching and learning process
- Initiation to NIRF ranking 2023
- Code of conduct

Members Attended:

- Dr.Mutahar
- Dr.Anuvrat Sharma
- Dr. Arifa Begum
- Dr. Alekhya
- Dr.Namratha
- Dr.Baskar
- Dr.Sanchari
- Dr.Srikanth
- Dr. Shibnath
- Dr.Kalyani
- Dr.Sreedevi
- Dr.Nahid
- Mrs.Azka Fathima
- Mrs.Kabitha
- Mrs.Kavya
- Mrs.Usha
- Ms.Rachel
- Ms.Twila



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Action Taken Report:

- A faculty development program NITRRR.
- Online learning supported using online learning platforms like Microsoft teams, WebEx, google meet and zoom etc.
- IQAC coordinated initiative of NIRF ranking and a high level committee was constituted.
- Tentative annual plan for IQAC activities for academic year was prepared.
- Few modifications made for strategic plan in new education policy.

Minutes&Resolutions:

- IQAC decided to conduct some of the events in online and provided all technical support for all committees.
- Decision for organizing a workshop on code of conduct for staff.
- As it was 2nd cycle NAAC accreditation, in new academic year a high level committee was constituted for the documentation and other necessary processes for accreditation.
- For the further improving online teaching and learning in the college, it was decided to organize a faculty development program in July 2022.
- It was decided to organize the student induction program for freshers with all necessary modules on vision, mission and code of conduct.
- It was decided to organize one e-fdp on research methodologies with collaboration of JNTU-H.


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Bharat Institute of Technology
Mangalpally (M), Ibrahimpatnam (M),
R.R. Dist - 501 510, Telangana.

Principal



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Mangalpally, Ibrahimpatnam, R.R. District, PIN-501510

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Bharat Institute of Technology

Internal Quality Assurance Cell

Minutes of IQAC Meeting Held on 22-08-2022

Date: 22-8-2022

Agenda:

- Evaluation of documentation of NAAC 2nd cycle Accreditation
- Value added courses
- Preparation of AQAR
- Evaluation of feedback on academic curriculum
- Workshop on hands on analytical instrumentation
- Preparation for pharmacovigilance week celebrations which are held to be on 13/9/22
- Preparation for national pharmacy week celebrations 24/9/22
- Conducting green and energy audits
- Industrial visits are planned for students.

Members Attended:

- Dr.Mutahar
- Dr.Anuvrat Sharma
- Dr. Arifa Begum
- Dr. Alekhya
- Dr.Namratha
- Dr.Baskar
- Dr.Srikanth
- Dr. Shibnath
- Dr.Kalyani
- Dr.Nahid
- Mrs.Azka Fathima
- Mrs.Kabitha
- Mrs.Kavya
- Ms.Rachel
- Ms.Twila
- Mrs.swetha



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Action Taken Report:

- A one-day guest lecture was organized for faculty and students to further the learning and teaching skills on nanotechnology based drug delivery system and this applications.
- One week –fdp is conducted on 7/7/2022 on the topic research methodologies.
- Communicated for MOU with Osmania technology business incubation (OTBI) Osmania University in association with director BIT Dr. Anuvrat Sharma.
- The IQAC-NAAC coordinator teams started organizing interface meetings with every department of college in preparation of 2nd cycle NAAC Accreditation.
- Task funded workshop organized at BIT-convener one day workshop on clinical data management.
- Task funded Rs.15000/- for workshop in collaboration with telangana academy of sciences in March 2022.
- Mentor-mentee program for current year was initiated.

Minutes& Resolutions:

- It was decided to start new value added courses for students targeting skill development, training in development of communication skills
- It was decided to conduct academic and administrative audit during the academic year
- It was decided to conduct green energy environment audit in the campus.
- Preparation works for AQAR and documentation for NIRF initiated.
- For NAAC 2nd cycle accreditation, it was decided to evaluate the activities criteria wise under leadership of criteria in charges.


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Bharat Institute of Technology

Internal Quality Assurance Cell

Minutes of IQAC Meeting Held on 27-09-2022

Date: 27-09 -2022

Agenda:

- Discussion Regarding self- appraisal forms
- Discussion on pharmacy induction program
- Conducting external Academic and Administrative Audits
- Online teaching and learning process
- Organizing IPR seminars
- Code of conduct
- Any other relevant matter permitted by the chair

Members Attended:

- Dr.Mutahar
- Dr.Anuvrat Sharma
- Dr. Arifa Begum
- Dr. Alekhya
- Dr.Namratha
- Dr.Baskar
- Dr.Sanchari
- Dr.Srikanth
- Dr. Shibnath
- Dr.Kalyani
- Dr.Sreedevi
- Dr.Nahid
- Mrs.Azka Fathima
- Mrs.Kabitha
- Mrs.Kavya
- Mrs.Usha
- Ms.Rachel
- Ms.Twila



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Action Taken Report:

- Faculty orientation programme and Teachers day celebrations was conducted on 5-09-2022.
- World Pneumonia day was conducted on 12-09-2022 and provide awareness programme to the community in and around Ibrahimpatnam, Mangalpally and surrounding areas
- Elocution competition was conducted on 17-09-2022 on kill cancer
- .
- World pharmacist day was celebrated on 25-09-2022.
- A visit to CCMB was done on 26-09-2022.

Minutes&Resolutions:

- It was decided to inform research council to take up necessary steps by which the quality of publication is improved and papers are published in high impact factor journals.
- It was decided to apply to Higher Education Council for grant to organize an invited lecture by a Laureate.
- It was decided to organize a workshop on mentoring for faculty.
- It was decided to induct student representatives to IQAC one each from UG and PG.
- It was decided to do the needful like feedbacking and monitoring so that the quality and performance at various levels are enhanced.

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Bharat Institute of Technology

Internal Quality Assurance Cell

Minutes of IQAC Meeting Held on 28-11-2022

Date: 28-11-2022

Agenda:

- Discussions regarding Extension and Innovation Activities
- Workshops on Research writing and plagiarism
- Students Orientation programmes
- Students Profile Updating
- Post event documentation form
- Any other relevant matter permitted by the chair.

Members Attended:

- Dr.Mutahar
- Dr.Anuvrat Sharma
- Dr. Arifa Begum
- Dr. Alekhya
- Dr.Namratha
- Dr.Baskar
- Dr.Srikanth
- Dr. Shibnath
- Dr.Kalyani
- Dr.Nahid
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Action Taken Report:

- Task Workshop (Transferable skills) was conducted on 09-11-2022 to 11-11-2022.
- IQAC initiated the observation of Green day in the Campus on 13-11-2022
- Syllabus feedback from Alumni, Students, Parents and Faculty was collected and analyzed and necessary actions were taken. The Manager met each faculty in person and discussed self-appraisal of each faculty.
- The IQAC-NAAC coordinator teams started organizing interface meetings with every department of college in preparation of 2nd cycle NAAC Accreditation.
- Website was revamped with new interface and facelift.

Minutes& Resolutions:

- It was decided to ask the Department of Library to organize workshops on plagiarism and quality research publications for the benefit of the faculty and students.
- It was resolved to implement mandatory social extension activity for students 10 hrs per semester.
- It is resolved to enhance that activities of placement cell and sports competitions
- It was resolved to collect feedback from students ,Alumni, teachers and Parents.
- It was decided to organize events on IPR and consultancy training for faculty and students.

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Internal Quality Assurance Cell

Minutes of IQAC Meeting Held on 09-01-2023

Date:09-01-2023

Agenda of the meeting

- TASK Registration, Task supported Lectures and Programs.
- Workshops and Knowledge-building sessions.
- Student Skills and Career development programs.
- Set up of Entrepreneurship Development cell (EDC)
- Innovative Research and development
- Any other relevant matters

Members Attended:

- Dr. Mutahar
- Dr. Anuvrat Sharma
- Dr. Arifa Begum
- Dr. Alekhya
- Dr. Namrata
- Dr. Bhaskar
- Dr. Srikanth
- Dr. Shibnath
- Dr. Kalyani
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Action Taken Report

- A one-day workshop entitled “The importance of life skills in career development” was conducted on 09-Feb- 2023. The target audience is the B Pharm IV year students.
- The Institute Has signed an MOU with Osmania Technology Business Incubator (OTBI), as an initiative for the Entrepreneurship Development Cell (EDC) in the institute, A one-day seminar on “Entrepreneurship Design Thinking and Innovation was conducted for all the students and faculty of the institute on 24-Feb-2023.
- Institute in association with TASK has organized a session on Employability skills from the Mahindra Pride from 13th March 2023 to 18th March 2023.
- The institute has organized a Technical Fest named RIVIERA-2K2K3 on 12th March 2023. The students Presented Various Scientific and technical Posters.
- The research and Development team was advised to take necessary measures to improve the quality of Publications so that they can be published with good impact factors.

Minutes/Resolutions:

- It was also planned to initiate various industrial visit programs for the final-year students to enrich their technical skills.
- It was decided to conduct a student Alumni meet in the month of May.
- It was decided to provide support for the faculty and students participating in the Narcotics Drug awareness program scheduled on 03-Jun-2023 at JNTU Hyderabad.
- To set up the vision, and mission and to initiate an Industry Mentor Cell (IMC)


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Bharat Institute of Technology

Internal Quality Assurance Cell

Minutes of the IQAC meeting held at 3.30pm on 29-03-2023

Agenda:

1. Faculty orientation programme.
2. Workshop on Intellectual property right.
3. A high level committee was constituted for documentation of pharmacy education unit, Alumni association unit and industry mentorship cell.
4. An initiative for entrepreneur development cell and industry innovation cell.
5. Training for Non-teaching staff for maintenance of code of conduct.
6. Workshop on hands on industrial equipment and software.
7. Plan for CIMAP visit.
8. Initiate a formal self-appraisal process.
9. Plan for renovation of labs as per GLP.

The following were present during the meeting:

1. Dr. Anuvrat Sharma
2. Dr. Arifa begum
3. Dr. Namratha S
4. Dr. J Bhaskar
5. Dr. Asra Jabeen
6. Dr. Reddy Nazemoon
7. Dr. Alekhya ketha
8. Mrs. Kabita Banik
9. Ms. Twila Puspha
10. Ms Rachel Niveditha
11. Mrs. Azka Fathima
12. Mrs. Ayesha Siddiqua
13. Mrs P Swetha



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Action taken report:

- IQAC initiated the observation of Green Day on 12 February 2023. Vehicles were restricted in the campus on the same day. Seed pen distribution, sapling distribution, food packet distribution, seminars, plots, green poetry recitation etc. were some of the activities.
- Syllabus feedback from Alumni, Students, Parents and Faculty was collected, analysed and necessary actions were taken.
- Steps were taken to continuing update the college social media accounts.
- A new online module was generated for the online documentation of documents.
- Documents required for NIRF ranking.

Resolutions:

- It was decided to organize Faculty Orientation in the first week of new academic year 2023-2024.
- It was decided to conduct exit survey from outgoing students.


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